

**KCD Board Meeting Minutes**  
**January 17, 2024**

The meeting was called to order at 1:21 pm by President Al Howard

**Roll Call:** Trustees were present and signed in: Al Howard, Leslie Dunn and Catherine Armstrong were present.

**Guests:** Merle Loomis

**Public Comment:** None

**Approval of the Minutes:** December 12, 2023. Catherine made a motion, Leslie 2<sup>nd</sup>. Approved

**Correspondence:** None

**Old Business:** None

**New Business:**

- a) Review and signing of check registers- Signed and approved.

**Manager's Report:** Keith gave his report

**Administrative Report:** Melanie gave her report

**Acceptance of the Treasurers Report:** December 2023. Catherine made a motion, Leslie 2<sup>nd</sup>. Approved subject to audit.

**Items from the Floor:** None

**Next Board Meeting:** February 21, 2024, 1:00 pm

There being no further business, the meeting was adjourned at 2:08 pm. Leslie made a motion, Catherine 2<sup>nd</sup>. Approved

Respectfully submitted: Melanie McClure